

PAC-HILL LIMITED PARTNERSHIP

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Updated: 5-17-2021

In response to Coronavirus (COVID-19)

The Pacific Building is currently operating normal business 7 am-6 pm

As the Governor reopens the State of Oregon, here is what we are doing. In addition, we ask that our tenants exercise common sense.

- There are two hand sanitation stations located on the ground floor of the building; the main lobby and in the shower room waiting area.
- Masks are required when in building core areas if **not vaccinated**. (lobbies, restrooms, showers, etc).
- Lobby main doors, including stairwell door knobs, will continue to be sanitized every two hours throughout the day.
- The shower room area will be restricted to 4 individuals at any one time.
- We suggest elevator occupancy be limited to no more than two people standing in opposite corners to meet 6' distancing.
- Elevator keypads, buttons, and handrails will be sanitized every two hours during the building's open hours.
- Large deliveries requiring freight service elevators shall be scheduled 24 hours in advance with the building engineer.
- All floors of common area door knobs and high touch points will be sanitized daily during the building's open hours.
- The conference room will be available for use by appointment only, scheduled as usual through the building management office. The building staff will sanitize all high touch points; the doorknobs, table, armrests, and kitchenette after each use.
- Roof Garden tables will be spaced at least 6' apart to provide distancing between occupants and to maintain space for ingress and egress. On good weather days, they will be sanitized at least once or twice during the building's open hours.
- Mailboxes door and mail service box exteriors will be sanitized daily during the building's open hours.
- Bike room door knobs and courtesy air pumps will be sanitized daily.
- The basement bathroom remains open and staff will sanitize the high touch points daily minimum.

For issues or concerns, contact service@thepacificbuilding.com or phone 971-225-0015.

Thank you for your ongoing patience while we wait out the effects of the current situation.